

Master English Teacher

Essential Qualities

- Embody the spirit and mission of Nativity Prep and be an example of Salesian values to our community
- Be an optimistic, joyful, servant leader and role model for students and staff
- Continually seek new ways to improve Nativity Prep, specifically in Reading Language Arts
- Inspire students with a love of reading
- Have exceedingly high standards and aspirational hopes for our students

Specific Responsibilities:

- Ensure that the Nativity mission and Salesian vision are integrated into all aspects of the Reading Language Arts curriculum
- Teach all 5th-8th grade English/Reading classes - 20classes per week
- Ensure that students are given the opportunity to engage in experiential learning assessments
- Take on significant leadership role in at least one of the following areas:
 - Curriculum Review process
 - Professional Development
 - Remediation Plans for struggling students
 - Planning of Nativity's academic field trips
 - Admissions
 - Student data tracking and analysis
 - Summer Program
- Collaborate with the Director of High School Placement to oversee the high school applications process, especially in student essays
- Use student data to inform instruction and intervention
- Mentor Resident Teachers through a model of observation, co-teaching and co-planning
- Moderate, coach, or lead activities in the after-class program once a week
- Proctor Evening Study one night per week
- Proctor recesses and lunches and monitor halls
- Lead small groups of students in school-wide cleaning
- Moderate House in academic goal setting through weekly meetings, regular check ins, college competitions, team building and Salesian faith formation
- Participate in staff meetings, in-services, open houses, parent conferences and other activities as determined by the administration